

ZRICS ACTIVATION/MOBILIZATION CHECK LIST

A. AUTHORITY		
1. ☐ ACTIVATION:	YYYY-MM-DD-TTTT:	BY:
2. ☐ MOBILIZATION:	YYYY-MM-DD-TTTT:	BY:
3. NOTIFIED BY:	YYYY-MM-DD-TTTT:	BY:
4. METHOD:	☐ PHONE ☐ E-MAIL ☐ 2-WAY ☐ TV ☐ RADIO CH / FREQ:	
5. ORGANIZATION:		
6. CALL BACK:		

B. INCIDENT INFORMATION		
1. NAME		P-CODE:
2. NUMBER		M-CODE:
3. LOCATION		
4. MAP REF		
5. REPORT TO		

C. ASSIGNMENT INFORMATION	
1. FUNCTIONAL	
2. TACTICAL	
3. TACTICAL ID	
4. SPECIAL INFO	

D. COMMUNICATIONS INFORMATION				
FCC SERVICE	☐ (A)RS ☐ (G)MRS ☐ (F)RS ☐ (M)URS ☐ (C)B ☐ (O)THER:			
1. RNCS:	FREQUENCY:	PL OR CTCSS TONE:	OFFSET (P) OR (M)	YYYY-MM-DD-TTTT
2. TNCS:	FREQUENCY:	PL OR CTCSS TONE:	OFFSET (P) OR (M)	YYYY-MM-DD-TTTT
3. SNCS:	FREQUENCY:	PL OR CTCSS TONE:	OFFSET (P) OR (M)	YYYY-MM-DD-TTTT

E. RESOURCE NET (RN) CONTROL STATION (RNCS) STATUS	
☐ OPEN	Normal free flow of communications operations, sharing of messages, and unit-to-unit transmissions. Radio discipline = Recommended
☐ DIRECTED	All participants MUST go through the Net Control Station (NCS) and obtain authorization before initiating transmission of message.
☐ RESTRICTED	Restricted radio traffic only. Only immediate or priority messages (reports of injury, damage or immediate threat are allowed. This is used in severe situations.
☐ EMERGENCY	Life – Safety – Emergency: ONLY communications directly related to that in active support of the situation. Radio discipline = mandated.

F. STANDARDIZED ACTIVATION LEVEL (SAL) OPERATIONS AND/OR ACTIVITIES

☐ SAL-0	NORMAL. There are NO known or potential incidents, dangers, threats or situations. RESPONSE: Continue daily operations & schedules. Conduct ongoing preparedness program and maintain both readiness and awareness levels.
☐ SAL-1 YYYY-MM-DD-TTTT:	NOTICE. Initial notification of current or possible incident, threat or situation. RESPONSE: No deployment mobilization authorized. Implement Checklist:: 1. Advise – or ESTABLISH – "resource net" and confirm initial radio contact. 2. Advise RNCS of "status & availability" – or conduct RNCS operations. Document all "status & availability" using standardized ZR Resource Status (RESTAT) Report (ZR3-11AD-F). 3. If AVAILABLE, continue deployment checklist sequence. 4. Initiate intelligence gathering & documentation activities regarding situation 5. Begin portable (HT) radio and other rechargeable devices on "charge" status.
☐ SAL-2 YYYY-MM-DD-TTTT:	ALERT. Local or adjacent OA emergency "volunteer" responder communicators mobilized. RESPONSE: No deployment mobilization authorized. Support requests may be possible. Implement Checklist (details inside e-mail notification message): 1. Advise family members / loved ones. 2. Confirm radio programming for accuracy. 3. Continue intelligence-gathering & documentation activities. 4. Initiate PFOG and continue deployment checklists sequence. 5. Initiate vehicle safety inspection (VSI) checklist. (Confirm gas tank levels=FULL) 6. Start daily ICS-214 documentation. Record all actions / activity.
☐ SAL-3 YYYY-MM-DD-TTTT:	STAND-BY. No deployment mobilization authorized. Notification of possible shift activation. RESPONSE: Implement ALERT Checklist and all previous levels. 1. Confirm health/safety of all family members/loved ones. 2. Advise "out-of-area" emergency contacts of situation. 3. Monitor situation by radio (if possible or practical) 4. Continue intelligence gathering, deployment checklists & documentation activities. 5. Announce to RNCS when you are "ready to mobilize" 6. RNCS to initiate or create TNCS capability.
☐ SAL-4 YYYY-MM-DD-TTTT:	STAGE. Notification of full or partial shift deployments with mobilization code (M-code required). RESPONSE: Obtain M-Code. Implement activation checklist and all previous levels: 1. Establish and maintain communications with NCS. 2. Begin F-IAP. Confirm "safety net" operations, contact and frequencies. 3. Confirm all intentions with NCS before implementing any actions. 4. Maintain daily ICS-214 for details (mileage, locations, assignments) and accuracy.
☐ SAL-5 YYYY-MM-DD-TTTT:	DEPLOY. Full or partial assignment to incident, perhaps in shifts. (M-code required.) RESPONSE: Implement checklist and all previous levels: 1. Follow all deployment instructions and safety guidelines. 2. NEVER leave your radio unattended (without authorization). 3. Contact NCS before deviating from any assignment or instructions.
☐ SAL- 6 YYYY-MM-DD-TTTT:	DISASTER. Disaster operations mode. No M-Code required (to activate, mobilize or assist). RESPONSE: Do whatever you can to help. Maintain a safe environment. Never jeopardize the safety of yourself or those around you. Unconventional assignments may be necessary. Remember AND USE your training and common sense. Keep daily ICS-214 updated.
☐ SAL-R YYYY-MM-DD-TTTT:	RECOVERY. Not available for assignment unless Activation Level 6 incident or situation. RESPONSE: Implement SAL-R checklist: 1. Confirm safety of family / loved ones / neighbors. 2. Replenish or replace all used or depleted resources. 3. Conduct vehicle safety inspection (VSI). 4. Implement plan for recovery to SAL-0 preparedness/readiness capability. 5. Advise when Level 0 using most expeditious method.